



CONTRACTOR / VENDOR POLICY

Access to the building by contractor, vendor, or domestic/service personnel must be obtained by first scheduling their arrival with the management office, filling out a unit access authorization form, and by checking in with the front desk. Contractors, vendors and deliveries not in the schedule will not be allowed into the building. All contractors and vendors must provide to the management office a copy of their certificate of liability of insurance having the WaterGarden Condominium as the certificate holder and additional insured prior to the date of service. Certificates may be sent via mail, e-mail or fax.

A refundable elevator deposit of \$750.00 is required at the time of delivery of materials to protect the common areas.

Contractors hours are Monday – Friday from 8am until 4:30pm; Saturday from 8am until 2pm. All contractors must be off the property by the designated time or contractors’ vehicle will be towed and/or it will not be allowed to park on-site during the reaming time of the project. Contractors must display a parking pass properly filled out at all times. Parking pass is available at the loading dock and at the front desk. Vehicles without a parking pass are subject to immediate towing.

Contractors and/or owners must provide the management office with 1 week notice of the start date of the project for proper notification of residents and guests of the WaterGarden.

All work including cutting, painting, carpentry, etc. must be performed in the unit or off the premises. The use of a jack hammer or chipping hammer has been approved by the board on a temporary basis. The use of a jack hammer or chipping hammer is restricted to the hours between 10am and 2pm. The foyers, hallways and unit’s balcony are not allowed to be used as a work area. Construction materials are not allowed to be cut in the balcony area.

All contractors, service and delivery persons must remove their packing materials, trash, old appliances, carpeting, etc. Construction materials are not allowed to be disposed of by throwing them in the onsite dumpster or down the trash chutes and cannot be left on the premises.

Owners are responsible for the conduct of the contractor and will be responsible for any loss or damages to common area property caused by their contractors or service personnel. It is the owner’s responsibility to inform the service company or contractor of these Rules and Regulations. It is recommended owners contact the Broward County’s Building & Zoning Department to verify license and bonding information on their contractor prior to service.

Management reserves the right to ask moving or delivery personnel to leave the property and/or deny future access to ensure orderly move-ins, move-outs, and deliveries. Please contact the management office if you require additional assistance.

Unit Owner Signature

Date:

Contractor Representative Signature

Date:

MANAGEMENT OFFICE | Monday – Friday | 9am – 5pm
Phone Number: 954-525-5535 Ext 223 | office@watergardenlasolas.com | office2@watergardenlasolas.com